

Alexandra Matta


Objective


Full time student seeking part-time job as a Server with such an establishment

Skills

Flexibility | Critical Thinking |
Customer Service |
Communication | Creative |
Teamwork | Computer Skills |
Administrative | Time
Management

Contact

 (404)-863-5675

 Amatta5675@gmail.com

 Tampa, Florida

Education

University of South Florida

Bachelors in IPRA

2022

- 3.0 G.pa

Professional Career

Chophouse 13

Server

October 2020 - August 2021

- Provided excellent standards of service to customers.
- Maintained knowledge of menu, various cuisines and wine.
- Engaged with and influenced guests' experience.
- Served extremely large parties efficiently.

Ruth's Chris Steak House

Lead Server & Corporate Traveling Coach

2014 - (2020 Furlough)

- Supervised a team of 80+
- Experienced in high levels of fine dining and volume
- Opened four Ruth's both domestically & Internationally

QuikDraw Rapid Testing LLC

Office Administrator / Marketing

2020 - Present

- Assists in Day to Day Office Duties |
- Marketing
- Start up
- Quickbooks

The SAC Collective

Social Media Manager & Event Coordinator

2019 - September 2020

- Organized coordination and execution of devoration flow and venders
- Assist with onsite set up, activation, and tear down for medium and large scale events
- Responsible for planning, implementing and monitoring the company's Social Media